

**Ivyland Borough Council  
Meeting Minutes  
March 11, 2026**

**CALL TO ORDER:** 7:00 PM

**ATTENDANCE:** Scott Alden, Chuck Bristow, Todd Coulson, Sal DiPaolo, Bill Linwood, Matt Piotrowski, Todd Savarese

**ABSENT:** N/A

**OTHERS PRESENT:** Krista DiPaolo, Recorder, Mark Freed, Borough Solicitor, Mayor Tony Judice, Janet Pacchioli, Treasurer, Chris Peterson, Borough Engineer

**Establishment of Quorum:**

**Pledge of Allegiance:**

**Moment of Silence:**

***Minutes of 2/11/2026:***

Mr. Savarese made a motion to approve the minutes. Mr. Piotrowski seconded the motion. Motion passed 5-0-2. Mr. Linwood and Mr. Bristow abstained due to absence last month.

- **Treasurer's Report:**

Mrs. Pacchioli read the March 2026 Treasurer's report. The balances were as follows as of 3/11/2026:

General Fund:	
Balance on Hand:	\$296,622.61
Capital Reserve Fund:	\$566,988.53
Liquid Fuel Tax Fund:	\$8,670.98
Fire Company Account:	\$75,199.68
<b>Total Funds November 2025:</b>	<b>\$947,481.80</b>

Mr. DiPaolo made a motion to approve the Treasurer's Report. Mr. Bristow seconded the motion. Motion passed 7-0-0.

- Ivyland Borough Bills List: March 2026:

Prepaid Bills List Total:	\$45,625.85
Unpaid Bills List Total	\$6,112.30

- Fire Company Bills List: March 2026:

Prepaid Bills List Total:	\$2,336.86
Unpaid Bills List Total	\$0.00

The Treasurer’s report was accepted, subject to audit. Mr. Linwood made the motion to pay the bills. The motion was seconded by Mr. Bristow. Motion passed 7-0-0.

**1. Correspondence:**

- a. Mrs. Pacchioli received a phone call from Bonnie Roe. She was appreciative of the gift sent on behalf of the Borough. We also received a Thank You card from the Hahn family for a gift sent to acknowledge the passing of Mr. Hahn.

**2. Public Comment:**

- a. Nothing was shared via online messaging at this time of the meeting

**3. Code Enforcement/Zoning Report:**

- a. Nothing to report

**4. Report of President:**

- a. Mr. DiPaolo discussed the Norman Kelly Award. There have been changes in the Centennial School District regarding how senior scholarships are awarded. Mrs. DiPaolo offered an explanation of how this program has changed. Discussion ensued about the award and how the district has changed the program. Mrs. Pacchioli and explained how the Borough viewed this scholarship and how it was collaborated on with the district. Mayor Judice said there should be protocols for this. The decision was made to split the award between eligible William Tennent seniors. The Borough will forgo the required essay, this year, due to the time constraints. The Scholarship did not make it into the Navience portal so the eligible seniors did not have an opportunity to apply for it. The District needs an answer by Friday, March 13, 2026, in order to present (or not) this Scholarship.

Mr. Linwood made a motion to split the scholarship between the eligible students. Mr. Piotrowski seconded the motion. Mr. DiPaolo abstained from the vote. Motion passed 6-0-1.

**5. Engineer:**

Mr. Peterson presented his report:

a. Greeley Avenue Storm Sewer Improvements – Phase II:

The project has been advertised through the PennBid procurement platform. The bids are scheduled to be opened on March 17, 2026. A recommendation for award to the Borough Council is expected to occur at the April 8 meeting.

Discussion: Mr. Savarese asked Mr. Peterson for an update on the Verizon boxes that are in the park. To date, there are no updates.

b. Local Share e Account (LSA) Grant Application – Ed Oldroyd Memorial Park Improvements:

We are awaiting receipt of the final grant agreement for execution by the Borough. Upon completion of the agreement, we will coordinate with the Borough to schedule a public meeting to present the proposed park improvements and solicit public input.

c. Speed Limit Signage Installation Proposal:

Weigand Signs was previously authorized to fabricate and install the speed limit signage within the grid, but the work was on hold due to snow cover. Now that snow cover has dissipated, Harry Hay was authorized to complete mark-outs in the vicinity of the proposed signage to avoid any potential electrical conduit conflicts. We will adjust the final sign locations prior to their installation as needed. This work should be complete and ready for payment prior to the Council's April 8th meeting. Discussion: Mr. Peterson shared that they are receiving a ton of information from Harry Hay for the mark outs. They missed two areas and will return to mark as appropriate. They are also waiting on PECO to mark the electrical on Greeley Avenue. The person's name is Will. Mr. DiPaolo asked who is leading the installation of the speed signs. The speed signs are in the Borough Hall. Mayor Judice mentioned Gears in this process.

**6. Solicitor:**

- a. Mr. Freed shared updates on RTK requests. The Borough received a positive response from the Office of Open Records regarding an appeal.
- b. A notice from Comcast was received that the franchise agreement will expire at the end of the year. Mr. Freed reached out to the president of the consortium about this expiration and to inquire about rates. Mr. DiPaolo is in favor of reaching out to the consortium to find out if they receive better rates. Once this information is available, the Borough can compare consortium rates with individual rates. Mr. Freed will continue to find better rates for the Borough and report back.

**7. Unfinished Business:**

- a. Mr. Bristow and Mrs. Pacchioli are working on licensing for the Borough's IT products. Mr. Bristow has to follow up with the service provider on how to get better rates on our licenses even though we are slightly late on our bills.

**8. Mayor:**

- a. Police Report: For the month of February 2026, the police handled 35 calls for service. There were 35 traffic citations, three written warnings, and one reportable accident was investigated. The court check for February was \$340.48.
- b. The Borough received information from the Bus Patrol company. That program was supposed to go live March 1, 2026. All other neighboring districts are using this program. As reported from the company, there is a large backlog of individuals waiting for hearings to contest their tickets with PennDot. As a response, PennDot is considering an attendance free hearing for drivers to dispute the traffic violations.
- c. The Mayor with David Armstrong because there was a cable hanging low on Chase Avenue. Mayor Judice recommended he contact the Borough Office. Mr. Armstrong said he spoke with PECO and they were "vague" with if they are responsible for that line.
- d. Currently, there is no stop sign at Jacksonville and Lincoln Avenues. The stop sign is gone. Mayor Judice is working on getting this replaced.
- e. Mrs. Pacchioli and Mayor Judice will not be available for the annual Summer Concert, June 27, 2026. Mayor Judice reached out to Geoff Rapp and Todd Coulson. Geoff has some ideas and how they could host it this summer.

## **9. Committee Reports:**

### **a. Park and Recreation:**

Mr. Coulson shared that the Easter Egg Hunt is on March 28 with a rain date of April 4, 2026. Ian Sharp is available to be the bunny. Gears was also contacted and he made a sign to promote the hunt. The cost is \$20 per sign with a recommended number of 5 to order. The signs are intended to be used annually. The Council recommended putting the date and time on the sign and using stickers to update the date in subsequent years.

- a. Mr. Coulson received information to be a part of the Bucks County Recreational Council. Mr. Coulson stated he feels he does not have the time to become a member this year.
- b. Mr. Coulson shared that the resident at 40 Valentine requested to use the playground as a kickball field as part of, "Go Kickball." It's a community league. Mr. Coulson brought this up for discussion and to gauge the Council's position on this. Mayor Judice shared that, previously, there was a group of adults that used the field for a softball league. This group became problematic when they started showing up with beer during the games. Mr. Alden said that a group would need to provide their own insurance coverage. In that instance, there was never any alcohol involved. Mayor Judice also shared that groups coming in may not be Ivyland Borough residents. Mr. Savarese disagreed with the comments. He expressed that this could be a good use of space as he feels it sits without much use. He would like to see the field utilized more. He is in favor of youth sports using the field. Mr. DiPaolo expressed that he is not opposed to this but realizes the Parks and Rec. Committee would need more assistance to manage this. Most games would be on the weekend and some evenings. Mr. DiPaolo asked Mr. Coulson to obtain more information about the request from the resident. Mr. Piotrowski expressed concern with parking. Mayor Judice stated that this should not be looked at as a revenue stream. There is only so much that can be charged for a permit. Mr. Freed said there should be a formal agreement. Mr. Bristow shared that there are nine fields in the Warminster area that can accommodate a Kickball League. There are fields in Northampton

Township too. Mr. DiPaolo asked for a motion to find out more about the request. This motion was made by Mr. Alden. Mr. Coulson seconded it. The motion passed 4-3-0

**b. Finance:**

- a. The committee met this week to discuss (ask Sal). The next finance meeting will be held Burkheimer will attend the May Finance Meeting.

**c. Public Safety:**

- a. There was a February meeting which made it three consecutive monthly meetings. The committee will meet again in June.
- b. During the last meeting, the committee discussed the interview of two potential police officers. One candidate looks promising.
- c. Currently, the committee continues to research new patrol cars

**d. Borough Property:**

- a. Kenrich mechanical came out to look at the heating unit in the Borough Hall. They did not recommend putting in a new control panel. The recommendation was to replace the five ton AC unit (the quote is in the packet) for over \$15,000+. It would be taken from the Property budget. Mr. Piotrowski's recommendation is to get it replaced. If needed, there is an additional crane charge of \$900+. However, the crane is not needed if they can drive a truck onto the back lot. Mr. Peterson said this quote exceeds the threshold of \$13,200 so they need two more quotes. There are two AC units. One is also aging. Mr. Bristow asked if there is a way to make the units "smart units." Mr. Piotrowski said the new unit will be a high efficiency unit. He also did not recommend replacing both units and putting them on one unit. Mr. Piotrowski is authorized to get a quote under \$13,200 and bring it to Council for approval.
- b. The decorative sign company has not reached out to install the new street signage yet. Mr. Piotrowski will follow up
- c. Mr. Savarese asked if the pipes in the Borough Hall basement can be wrapped to ensure they don't freeze.

**e. Planning Commission:**

- a. Nothing to report this month.

**f. Streets and Walks:**

- a. A second big snow storm occurred on February 28 and the cost of that snow removal was \$20,000. Mr. Alden suggested not plowing the interior sidewalks at the new park and at the Memorial Park to save on cost. Mayor Judice shared that no pathways are cleaned in the Warminster and Northampton Community Parks by the Township. This would have to be discussed with the contractor and posted for residents in advance. Mr. DiPaolo asked how to handle closing the park. Mr. Freed said it must be posted on social media. In addition, the park must be closed off with signage and barriers.
- b. The Lincoln Avenue sign is gone. Mr. Alden asked who to contact about this missing street sign. Additionally, the pole is also gone. Mr. Alden will need to order a new sign. He can work with Mrs. Pacchioli to order from the municipal supply service. Mr. Bristow shared that Warminster Public Works has a sign shop. Mr. Alden may be able to touch base. Mr. Peterson offered to have the sign company as part of the Phase II project offer a quote on a sign.
- c. Mr. Alden spoke with Chris Hiller about potholes on Greeley Avenue. Mr. Alden asked Mr. Peterson if they can be completed in the paving project. Mr. Peterson said they could get a quote to use a temporary patch until the Greeley Avenue paving occurs. Mr. Peterson asked Mr. Alden to email him with the pothole locations.
- d. Radar signs: Mr. Alden requested to get together to post the speed signs. The speed signs should be posted away from the speed humps. They will be moved over time.

**g. Fire Company:** Mrs. Deb Hoffman for the Ivyland Fire Company for February 2026: Emergency Services Updates:

- a. The department received 30 calls to date. In the last 30 days they have had 11 calls;.

- i. 2/28 snow storm - 12 people stayed in the building for 48 hours to make sure there were no emergencies.
- b. Fundraiser 2/18/26 - Tony's Place from open to close, dine in or dine out. A paper flyer is not needed. Just show the flyer on the phone, they will honor the fundraiser.
- c. In March, the department will be providing medical coverage at the Fuge for the Bucks Beer Bash, which is scheduled from 12:00 to 6:00 PM
- d. The Knox Box was approved for the church.
- e. The Fire Department will participate in the Annual Easter Bunny festivities by providing eggs and tickets for free fire truck rides.
- f. First Coin Toss will be April 25, 2026.

**10. Emergency Management:**

- a. Nothing to report

**11. New Business:**

- a. Discussion of Fire Department "Fee" schedule. Mr. Bristow was contacted by a landowner who owns a multi dwelling unit and asked about the Fire Inspection Fees. For example, in 2024 the fee was \$75; in 2025 the fee was \$175. Now, in 2026 the fee is \$625. He asked why the fee is now so high. The thought shared, here, was that our new contractor changed the billing scheme without reviewing with the Borough Council. Mr. Freed understood that they did change the whole fee schedule. For example, a 1,000 square foot unit would cost \$100, with a 60/40 split; with 40% coming to the Borough. The new company charges based on units not square footage. Mr. Bristow suggested meeting with the Fire Inspector to discuss. Mr. Savarese recommended foregoing our percent of the inspection fee. Mrs. Pacchioli shared that, historically, there used to be unit inspections but the property was considered one big unit. The Fire Inspector informed the landowner that there was an increase from \$75 to \$175. Additionally, he informed them that next year this landowner will be charged per unit, which will be around \$625. Mrs. Pacchioli confirmed that this particular landowner paid \$175 for 2025. The bills for 2026 have not gone out yet so he has not yet been charged the \$625. Mrs. Pacchioli called Mr. Vitale who said it is the Borough's decision whether to charge per unit or as one big unit. Mr. Piotrowski

asked if the other buildings' designation would change including Ivybrook Corporate (per unit), Aztech (as one big unit), Berger Brothers (as one big unit which measures as 100,000 square feet), and 216 W. Bristol (per unit). Mr. Piotrowski suggested that how the fees are assigned should be universal for every property. Mr. DiPaolo stated that Barry Isett was hired for a reason. He suggested that Mr. Bristow and he discuss this situation with Mr. Isett. Mrs. Pacchioli suggested contacting Mr. Italia and Justin, the Fire Inspector. The inspector charges a going rate of \$105. Mr. Bristow is confident it doesn't take six hours to inspect a unit. Mr. Freed stated that the Borough can change the fee schedule. Once the fees are clearly stated and universally applied, then the Borough can determine if they want to adjust the percentage the Borough receives. There is room for interpretation for the fee schedule.

**12. Personnel:**

- a. Nothing to report

**13. Public comment:**

- a. Chief Hotham, Ivyland Fire Department: The chief explained that they had a fire call tonight right before the meeting. The fire was the result of a fire pit. A neighbor called to complain of a fire in their neighbor's yard. Chief Hotham asked the Borough for clarification on a call like this. Specifically, his understanding is that if they get a call to respond to and it turns out to be an open fire, they have to put it out and assign a fine. Clarification is being requested if, indeed, a fine should be assigned. The fire department asked for confirmation from the police department. The police department said they were not aware of any fines. In this Borough, if there is an open fire and the department has to put it out, or if there are fireworks and the department has to respond to extinguish, the home owner/resident must pay a fine. Mr. Bristow stated there is an ordinance for open burning in the Borough. There was discussion pertaining to the ornamental fires which is ordinance 10-101. This ordinance is over 20 years old. Mr. Piotrowski asked Mr. Freed to investigate this and decide if the ordinance needs to be changed. Mr. Savarese talked about discussing this in a separate meeting. Mr. Savarese advised Chief Hotham to do his job as he is supposed to. Chief. Hotham asked, again, for clarification on this especially as the season for using fire pits is approaching.

- b. Mrs. DiPaolo made a comment about recent car break-ins in town. A car was robbed on Gough Avenue and the other on Pennsylvania Avenue (in the cul-de-sac). Both of these events took place on Friday 3/6 and then Saturday, 3/7 respectively.

**14. Adjournment:**

Mr. DiPaolo made a motion to adjourn. The meeting adjourned at 8:49 PM.

Respectfully Submitted,  
Krista DiPaolo, Recorder

Minutes Approved by Borough Council April 8, 2026  
As presented