

**Ivyland Borough Council  
Meeting Minutes  
September 10, 2025**

**CALL TO ORDER:** 7:00 PM

**ATTENDANCE:** Chuck Bristow, Sal DiPaolo, Dr. Chris Finello, Bill Linwood,  
Janhangir Nasir, Matt Piotrowski, Todd Savarese

**ABSENT:**

**OTHERS PRESENT:** Krista DiPaolo, Recorder, Mark Freed, Borough Solicitor, Mayor  
Tony Judice, Janet Pacchioli, Treasurer, Chris Peterson, Borough  
Engineer

**Establishment of Quorum:**

**Pledge of Allegiance:**

**Moment of Silence:**

Minutes of 8/13/25:

Mr. Bristow made a motion to approve the minutes. Mr. Savarese seconded the motion. Motion passed 4-0-3. Mr. Linwood, Mr. Nasir, and Mr. Piotrowski abstained due to absence at the last meeting.

- **Treasurer's Report:**  
Mrs. Pacchioli read the August 13, 2025 Treasurer's report. The balances are as follows as of 8/13/2025:

General Fund:	
Balance on Hand:	\$392,008.17
Capital Reserve Fund:	\$581,692.27
Liquid Fuel Tax Fund:	\$63,836.05
Fire Company Account:	\$78,996.64
<b>Total Funds August 2025:</b>	<b>\$1,226,533.13</b>

CD came due August 18, 2025. Decision was made to not roll it over but revisit rolling it over when interest rates are better.

The Treasurer's report was accepted, subject to audit.

- **Bills List:**

Prepaid Bills List Total:	\$44,036.89
Unpaid Bills List Total	\$8,301.90

Mr. Lindwood made a motion to pay the bills, Mr. Bristow seconded the motion. Motion passed 7-0-0.

**Discussion:** None

- 1. Correspondence:**

- a. Mrs. Pacchioli shared an email from Matt Hengy, Marketing Director at a company called Go Kickball Philadelphia. Mr. Hengy is looking for a playing space for the Spring 2026 season. He is asking to use the baseball dugout and surrounding field adjacent to the firehouse. Mrs. Pacchioli will send this request to Mr. Nasir.

- 2. Public Comment:**

- a. No comments.

- 3. Code Enforcement/Zoning Report:** Nothing to report.

- 4. Report of President:** Mr. DiPaolo brought up the Borough code. Mrs. Pacchioli stated that the delay in receiving codification information is due to the retirement of the person who managed this. The firm has specific questions for the Borough. Mr. DiPaolo suggested forming a sub committee to review this. Mr. DiPaolo will send the link to everyone (including the Solicitor) for review. Mr. DiPaolo will set up an account with a password.

- 5. Engineer:**

Mr. Peterson presented his report:

- a. **Greeley Avenue Storm Sewer:** Since our last meeting, we have continued to advance the design of the storm sewer trunkline along Greeley Avenue. This work has included developing the plan set and conducting hydrological calculations to ensure the system has sufficient capacity. Attached to this report is a draft of the current plan set. With most of the revised preliminary design now complete, we are preparing to engage subcontractors to perform the necessary soft digging. This will help identify any potential utility conflicts prior to finalizing the design. Looking ahead, our goal is to complete the soft digging and incorporate the findings into the plans by the end of October. Once updated, the plans will be submitted to the Warminster Municipal Authority for review and approval. We anticipate putting the project out to bid in January, with construction expected to begin in early spring. Additionally, the plan set includes a draft layout for a potential future buildout. Earlier this month, engineering cost estimates were

prepared for the proposed future phases to evaluate the total project cost and identify opportunities for additional funding, per Brian Munroe's recommendation to the Borough.

- b. **The draft Annual MS4 Report** is attached for your review and comment. If we do not receive any comments by September 19th, we will proceed with submitting this report to the PADEP by the required due date at the end of this month.
- c. **Verizon Communication Boxes Issue** – Navy Housing Parcel: As previously discussed, Verizon has not provided any new updates on the damaged boxes. We continue to call them weekly about the open ticket.
- d. **PA One Call Electrical Conduit Locating:** We obtained pricing from two electrical contractors who are qualified to conduct the electrical conduit locating on behalf of the Borough following our discussion at the last meeting. Both provided their hourly rates and indicated that individual mark outs (on a per ticket basis) would be on the order of 1 to 2 hours of field time at the following rates:
  - Harry G. Hey and Sons (Warminster) - \$85/hr
  - Armour & Sons Electric, Inc. (Langhorne) - \$125/hrSeparately, we have changed our procedure for handling one-call tickets as they are received by the Borough to determine if electrical locating services are required based on the location and nature of the work indicated on the tickets. Once the Council has selected its preferred entity, we will continue to coordinate with their office as needed.
- e. **Local Share Account (LSA):** The LSA program has been updated for 2025. Applications will be accepted between September 1st and November 30th. Grant awards can be up to \$1,000,000 per individual project. There is no local match required. We recommend that the Council authorize CEC to prepare the application for Phase III of the Greeley Avenue Stormwater Project. Mr. DiPaolo made a motion, Mr. Nasir seconded it. Motion passed 6-0-1.

## 6. Solicitor:

- a. Mr. Freed stated the main issue tonight is to discuss the proposal for snow removal, lawn care, landscaping, and leaf removal. If it is agreeable to the Council, it will get posted. One change is that we now have a new park with walkways. The plan is to manage the walkways around the park. The question is, does Council want to do the walkways **within** the park. If the Borough does not want to manage the sidewalks, signs can be posted. The motion was made to approve the bid package to advertise the bid package for snow and leaf removal, lawn care, and landscaping. Mr. Savarese asked that the cost per ton for salt be included in the bid request for vendors. Mr. Freed confirmed that Mr. Savarese's addition to include the cost of salt per ton will be included in the bid proposal. The question was asked who opened the bids. Mayor Judice shared it was Todd and him who do this. The planned date is November 5, 2025 at 12:30 PM. Mr. Savarese made a motion to authorize advertising of the snow and landscaping

proposal as presented by the Solicitor. Mr. DiPaolo seconded the motion. The motion passed 7-0-0.

- b. An upcoming Zoning Hearing Board application will take place on September 16, 2025.

#### **7. Unfinished Business:**

- a. Radar signs: There is an August and September special: \$3,000 per sign for two instead of \$4,200 per sign.
- b. Dave Wallerton at West Havertown Township has been utilizing battery radar signs. They report that they have had good luck with the signs. With these type signs, the Borough is responsible to change the battery and download the data. That data is sent to the local police department. The department will analyze the data. Mr. Wallerton reports that the data has shown a reduction in speeding. They use the information to help inform how to utilize the police department. Mr. Freed said there are limits for our Borough about using electronic enforcement. Mr. Peterson said we can place them on Jacksonville Rd. based on Carroll Engineering's conversation with PennDot. Mrs. Pacchioli spoke to Larry Dayton who said we cannot use these on Jacksonville Road. Mayor Judice requested to convene separately to determine where to place these radar signs. He spoke to the Ivyland Police Chief. For clarification, we have no speed limit signs on Gough Ave. or Lincoln Ave. The radar signs cannot go on these streets due to this lack of signage. There is an 85% statute. A driver can request the information and if there are no accidents, the state can force you to raise the speed limit. Mr. Bristow stated that there is a speed limit for residential neighborhoods per the state. Mr. Bristow commented that he is in favor of buying these now. Mr. Piotrowski asked who is going to collect the data as we don't have a Public Works Department. Mr. Nasir offered to manage this and Mr. Bristow is also available to assist with managing the information. The Motion was made to purchase two radar signs at the special price of \$3,000.00 each. Mr. Linwood seconded the motion. The motion passed 7-0-0. Mr. DiPaolo made the suggestion to purchase Speed Limit signs for Gough and Lincoln Avenues. Mr. Peterson will review the laws about posting signs. It is not clear if this requirement is met on Chase and Wilson Avenues. The bid threshold for this year is \$12,900. Between \$12,900 and \$23,800 the Borough needs three quotes. The Council asked Mr. Peterson to conduct a study to allow the engineer to determine if we are in compliance with our current speed limit signs and determine the number of signs we will need and cost. In addition, they request information about putting signs on the streets without signage.

#### **8. Mayor:**

- a. Police Report: The monthly police report for August 2025. There were 29 traffic citations issued, two written warnings, eight traffic tickets, and one non-reportable accident. The Court check for the month of July was \$874.28.

## **9. Committee Reports:**

### **a. Park and Recreation:**

- a. We applied for the People and Parks Grant. We were not selected. We anticipated using the grant to clean up the downed trees in the Fire Dam park. Granieri gave a quote for 8,490 to have trees removed from the park. Funds to come from the Park and Rec budget. Mr. Nasir a motion to clean up fire dam park using funds from the Park and Rec budget and any additional needed funds will come from the Park Tree Budget. Mr. Lindwood seconded the motion. The motion passed 7-0-0.
- b. Eagle Scout Project: The Cherry trees will be planted 35 feet apart along Pennsylvania Avenue. Mrs. Pacchioli and Mr. Nasir addressed the issue with a tree placement prior to the meeting. Mr. Nasir will need a check and tax exempt information.
- c. One call ticket: Mr. Peterson will speak with Harry Haig. If there is an issue, Mr. Peterson asked what the plan is. Mr. DiPaolo asked for due diligence to take place tomorrow. If Harry Haig cannot accommodate this request, the Council authorized Mr. Peterson to call another vendor, Armor Electric, to handle the ONE call ticket. Mr. DiPaolo made a motion to allow Carroll Engineering to make the call on vendors for the Call One ticket. Mr. Bristow seconded the motion. The motion passed 7-0-0. The fire department will use barricades to place around the Sunbelt equipment. This project will commence on Saturday, 9/13/2025.
- d. Flags being removed from the flag poles so that they can be used next year.
- e. The Ivyland Bonfire is October 25, 2025. A Better Way Farms will do a hayride. The last hayride commences at 8:45. The Firehouse will be holding their annual Fire Safety night concurrently.

### **b. Finance:**

- a. Mrs. Pacchioli stated she needs numbers for each committee
- b. The \$500,000 CD comes due August 18, 2025 which will be rolled over into the Capital Fund. The interest is around \$11,000.

### **c. Public Safety:**

- a. Chief Carey is working to find an additional officer. Chief Carey is moving forward. Mr. Linwood will update as information becomes available.
- b. Their new budget was not raised, it stayed the same.

### **d. Borough Property:**

- a. Mr. Piotrowski investigated getting a new generator for the property. There are two options: \$20,000 generator for just power (no AC). If the AC is wanted, the Borough will need a very large commercial generator at triple the cost. If the larger generator is wanted, price quotes can be obtained.

- b. Mr. Piotrowski with a contractor to repair boards on the porch, he did not respond. Mr. Piotrowski will continue looking for a vendor
- e. **Planning Commission:** Nothing to report.
- f. **Streets and Walks:** Nothing to report other than the snow removal proposal.
- g. **Fire Company:** Mr. David Sharp, Fire Department, reported for the Ivyland Fire Company for September 2025:
  - a. Emergency Services Updates:
    - 1. For 2025 the fire company YTD has 82 calls. There were four fire and four EMS calls in the last 30 days.
    - 2. Training:
      - a. Two members registered for EMR.
      - b. The company has completed Annual Emergency Vehicle Training and plans to conduct Active Shooter Training, CPR (humans, pets), and First Aid. First Aid is scheduled October 27, 2025 and CPR (both) on November 3, 2025 at 6:45 PM until 9:30 PM.
    - 3. Two EV blankets and Plug Shut Off Devices have been obtained
    - 4. Fire and EMS coverage and fire support was provided for scheduled for the Ivyland
    - 5. Events:
      - a. Fire Prevention - October 25 ,2025 - 7-9 and support for the Ivyland Bonfire.
      - b. Coin Toss - November 11, 2025
  - i. Mr. Bristow asked Chief Sharp to check the meeting rooms' AED device.

**10. Emergency Management:** Nothing to report.

**11. New Business:**

- a. Mayor Judice has tried to contact Mr. Wertman at the Centennial School District. Currently, the CSD has purchased the new bus cameras. These are high speed traffic cameras that are hooked to the "Stop" signs. Once these are activated, they take photos of violators who pass the stopped buses. These photos are sent to the appropriate jurisdiction. Mayor Judice found video of a violation in progress. Mr. DiPaolo asked Mayor Judice to share this video with the whole Council. Mayor Judice wants to coordinate with Mr. Wertman on this as the School District borders three jurisdictions. It is the responsibility of the jurisdiction to issue the fines to the motorists. Mr. Freed stated that the school bus camera program is a specially designated program that allows electronic enforcement. The fine is shared with the jurisdiction, the school district and the electronic company. The fine is \$300 plus points. The school district receives \$112.00 from the fine.

**12. Personnel:** Nothing to report.

**13. Public comment:**

- a. 100 views but no comments
- b. Mr. Scott Alden on Wilson Avenue: Mr. Alden is concerned about a huge pothole at the end of Wilson Avenue going toward Jacksonville Road. If someone wants to make a right onto Jacksonville, this hole is problematic. The Council commented that there are two large holes at the approach of the bridge on Ivyland Road. This road is the responsibility of Warminster due to location.
- c. Mr. Alden also shared a concern for motorists and stop signs in the Borough. As he was walking his dogs recently, he saw two different motorists go through the stop sign in front of his house. He asked if there is something that can be done to deter these drivers from violating the stop sign.

**14. Adjournment:**

Mr. DiPaolo made a motion to adjourn. The meeting adjourned at 8:33 PM. The Executive Council will meet immediately following this adjourned meeting.

Respectfully Submitted,  
Krista DiPaolo, Recorder

Minutes Approved by Borough Council October 8, 2025

*As presented -*