

**Ivyland Borough Council  
Meeting Minutes  
MAY 8, 2024**

**CALL TO ORDER:** 7:00 PM

**ATTENDANCE:** Chuck Bristow, Sal DiPaolo, Dr. Finello (via Zoom @ 7:19PM), Mr. Linwood, Mr. Piotrowski

**ABSENT:** Chris Branchide, Mayor Judice, Todd Savarese

**OTHERS PRESENT:** Krista DiPaolo, Recorder, Mark Freed, Borough Solicitor, Janet Pacchioli, Treasurer, Chris Peterson, Borough Engineer

**Establishment of Quorum:**

**Pledge of Allegiance:**

**Moment of Silence:**

**Minutes of 4/10/24:**

Mr. Linwood made a motion to accept the April 2024 minutes. Mr. Bristow had one correction to the title as it appeared in the "Meeting Agenda". The title should read "Meeting Minutes". Changes were noted and made. Mr. Bristow seconded the motion. Motion passed 4-0-0.

- **Treasurer's Report:**

Mrs. Pacchioli read the May 8, 2024 Treasurer's report. The balances are as follows as of 5/8/24:

General Fund:	
Balance on Hand:	501,810.00\$
Capital Reserve Fund:	\$583.670.02
Liquid Fuel Fund:	\$91,519.49
Fire Company Account:	\$82,981.73
<b>Total Funds 4/10/24:</b>	<b>\$1,259,981.24</b>

The Treasurer's report was accepted, subject to audit. Budgeted funds for 2024 Capitol Accounts were transferred all into them.

- **Bills List:**

Prepaid Bills List Total:	\$99,399.70
Unpaid Bills List Total	\$12,927.73

Mr. Linwood made a motion to pay the bills, Mr. Bristow seconded the motion. Motion passed 4-0-0.

- **Correspondence:**

Mrs. Pachiolli presented the following items:

- Resignation letter from Christopher Branchide effective on May 31, 2024. Accepted and read into the minutes.
- Mr. DiPaolo thanked Mr. Branchide for his service.
- Mayor Judice and Mr. DiPaolo spoke with a potential new Borough Council Person to fill Mr. Branchide's seat. Mr. Freed reminded the Council that there is a time limit to fill the empty position. Mr. Freed will confirm this time frame.

- **Public Comment:**

- None

- **Code Enforcement/Zoning April Report:**

- 1061 Greeley Avenue, Mr Plotrowski had a conversation with the applicant at 1061 Greeley. regarding use variance for the Mill Showroom property. Mr. Freed stated the new application has been submitted. Mr Hallowell met with them and they want to move forward with the application. Mr Freed asked Matt to do a review of the application. The clock is running on the application. Mr. Freed spoke with the Zoning Hearing Officer and issued a date in June. This does fall in the 60 day time frame. The hearing will not occur before the Council's next meeting. Mr. Freed wants to address this in the Executive Session.
- Mr. Piotrowski made a motion to approve the report. The motion was seconded by Mr. Linwood . Motion passed 4-0-0.

- **Report of President:**

- There has been work done to trees in and around the borough. There are still a few trees that need tending. Mr. DiPaolo will contact Gianerri Landscaping. The yard waste dumpster is now located at the Borough Hall. Previously, the dumpster was located at the Fire Company's parking lot. Dumpster to be delivered to the Fire Dam park on Friday, 8/17/24.

- **Engineer:**

- a. Mr. Petersen received a Navy housing payment application from the excavators. Council's approval is needed to process the invoice of \$15,907.75. Mr. Peterson i4/22 issued a recommendation of payment on April 22, 2024. A motion to pay the bill was made by Mr. Linwood and seconded by Mr. Bristow. Motion passed 4-0-0.
- b. Mr. Petersen discussed being ineligible to use grant money for demolition, even though there was no charge for labor until the day after following the grant application approval. As part of the agreement, we had certified payrolls that we started work on 1/17. We did have a contract signed 1/2/24 and a motion to proceed well before the 1/17 date. Mr. Welcker confirmed that Navy Housing work is not eligible for grant reimbursement. Mr. Peterson stated the grant can be used for park development.
- c. Mr. Petersen is working on preliminary applications for the hotel property.
- d. Speed bump: The chip sealer is available the first week of June 2024
- e. An inspection of Navy housing property was conducted after a complaint from a resident at 81 Valentine Rd. This resident complained of water run off as a result of the Navy Housing demolition work. The conclusion is that the Navy Housing area is lower than the residence so the storm water could not be from the Navy Housing area. Further, there is no possible impact of the Navy Housing demolition on this property.
- f. Borough road work is ongoing with a draft and plan available for the July 2024 meeting.
- g. Mr. Linwood made a motion to accept the Engineer's report, Mr. Bristow seconded and the motion passed with all in favor 5-0-0.

- **Solicitor:**

- a. The civil litigation, which was in civil suspense, in federal court regarding MTWS vs. Ivyland Borough has been concluded. Mr. Freed communicated with the insurance council that as the land development is now approved, the case was requested to be dismissed and MTWS agreed. Mr. Freed is waiting for an official ruling.
- b. Preliminary filing of land development for the Ivyland Hotel. Within 15 days of approval, that letter went out on April 16, 2024. They have 90 days to get the plan recorded. Mr. Freed thanked Carroll Engineering for the draft agreements. They have to be drafted as the Borough is still waiting on MTWS for required information. Mr. Freed is working on a cost analysis for escrow.
- c. 1061 Greeley Avenue, items mentioned under the Zoning Officer's report.

- d. Approved advertisement for medical marijuana ordinance. Going to Bucks County Planning Commission. Then we will advertise and then present final approval.  
Mr. Piotrowski made a motion to accept the Solicitor's report, Mr. Linwood second and the Motion passed 5-0-0.

- **Unfinished Business:**

- a. Mrs. Pacchioli shared that the Borough has received applications from different companies. She asked council members to review all applications before presenting the quotes. Mr. Freed suggested using "general code/e-code" to help with comparing the bids.

- **Mayor:**

- a. Mr. Judice was not present this evening.

- **Committee Reports:**

- a. *Park and Recreation:*
  - i. The Fire Dam park clean up will be held May 25th and June 1st. The Council is requesting adults and able bodied people to help with moving things. June 1st will be more of a family day.
  - ii. The committee is planning Memorial Day festivities for May 7th. There is a call for decorated bikes. The committee is searching for singers for the National Anthem.
- b. *Finance:* Mrs. Pacchioli shared that she is working with Inspire Bank to get all necessary materials. A bank resolution is needed to be signed by Mr. DiPaolo, Dr. Finello and Mrs. Pacchioli. The bank switch over occurred in March 2024.
- c. *Public Safety:* Mr. Linwood shared 19 calls service, 149 YTD. There were no physical arrests in April. No ordinance violations and one traffic citation. No parking violations. One reportable and 2 non-reportable accidents.
- d. *Borough Property:* Mrs. Pacchioli made a call to the contractor on May 7th due to both a porch and kitchen faucet issue. A new estimate will be given when he comes to fix the faucet. Mrs. Pacchioli called Matt today, there continues to be squirrels in the basement. Today a squirrel came up the cellar stairs and onto the main floor. Chief Carrey chased the squirrel down the steps back into the cellar. Mrs. Pacchioli will call the exterminator again tomorrow.
- b. *Streets and Walks:* Mr. Savarese was not present at today's meeting.

- c. *Planning Commission:* The Executive Council will meet to discuss the Medical Marijuana ordinance. Copies of the comprehensive Borough plan and Borough Park plan were given to Mr. Bristow.
- d. *Fire Company:* Ed Hotham reported that within the last 30 days the Fire Department had 10 calls; three were fire, 7 medical with a total of 46 calls YTD. Driver training continues to establish more drivers. To date, the company has only four active drivers. On May 18, 2024 the fire company will be attending and assisting with the William Tennent High School Food Truck Festival. The company will be participating in the Memorial Day Parade and then the Warminster Memorial Day Parade immediately following. The company is involved in the following: Fire Instructor II Training - One member. All volunteers have Fire Instructor I and Fire Instructor II training.

Calendar:

- i. Coin Toss at Bristol and Jacksonville Rd. on June 8, 2024
- ii. Warminster Symphony Orchestra in June 2024
- iii. Tony's fundraiser in July 2024
- iv. Ivyland 5K in August 2024
- v. Fire company trying to bring more morale into the Company. They participated in a parade where IFC won two first place and one second place award
- vi. Muster in Sellersville the Fire Company presented its antique pump.
- vii. Thanked the Borough for relocating the dumpster to Boro Hall as last year's placement ruined lot asphalt.

- **Emergency Management:**

Nothing to report

- **New Business:**

Nothing to report

- **Personnel:**

Nothing to report

- **Public comment from Facebook:**

- a. Mr. DiPaolo announced the William Tennent High School Food Truck Festival on Saturday, May 18, 2024 to support the marching band and music program.

- b. Dr. Finello thanked Mrs. Pacchioli for presenting the Finance report which was complete. Dr. Finello stated, via text to Mr. Linwood, that there is a PECO issue in front of her house and she will contact Mrs. Pachioli tomorrow May 9, 2024.

- **Adjournment:**

- a. Mr. DiPaolo made a motion to adjourn, Mr. Linwood seconded. Motion passed 5-0-0. Meeting adjourned at 7:37 pm.

- **Council Entered into executive session to discuss legal matters at 7:45 pm and ended it at 8:30 pm.**

Respectfully Submitted,  
Krista DiPaolo, recorder

Minutes Approved by Borough Council June 12, 2024

*As presented.*